

**BALTIMORE COUNTY COUNCIL
NOTES TO THE AGENDA
LEGISLATIVE SESSION 2020**

Issued: May 7, 2020
Work Session: May 12, 2020
Legislative Day No. 13: May 21, 2020

*The accompanying notes are
compiled from unaudited
information provided by
the Administration and
other sources.*



OFFICE OF THE COUNTY AUDITOR

BALTIMORE COUNTY COUNCIL

May 21, 2020

NOTES TO THE AGENDA

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**BALTIMORE COUNTY COUNCIL AGENDA
LEGISLATIVE SESSION 2020, LEGISLATIVE DAY NO. 13
May 21, 2020 10:00 A.M.**

CEB = CURRENT EXPENSE BUDGET
BY REQ. = AT REQUEST OF COUNTY EXECUTIVE

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CALL OF BILLS FOR FINAL READING AND VOTE

MELISSA HYATT, CHIEF, POLICE DEPARTMENT

- | | |
|---|---|
| 1 | Bill 46-20 – Mrs. Bevins(By Req.) – CEB – Recruitment and Retention Grant |
| 4 | Bill 47-20 – Mrs. Bevins(By Req.) & Cnclmbrs. Bevins, Quirk, Kach, Jones & Patoka–School Bus Monitoring Cameras |

APPROVAL OF FISCAL MATTERS/CONTRACTS

NO FISCAL MATTERS

MISCELLANEOUS BUSINESS

COUNCIL

- | | |
|----|---|
| 9 | 1. Correspondence - (a)(2) - Non-Competitive Awards (April 10, 2020) |
| 10 | (b)(5) – Non-Competitive Awards (April 13, 2020) |
| 7 | 2. Res. 50-20 – Mr. Marks – Support – Main Street Maryland Designation – MDHCD – Towson |

Bill 46-20 (Supplemental Appropriation)**Council District(s) All****Mrs. Bevins (By Req.)****Police Department****Recruitment and Retention Grant**

The Administration is requesting a supplemental appropriation of State funds totaling \$20,000 to the Recruitment and Retention Grant Gifts and Grants Fund program. The funds will be used to provide a \$500 bonus to sworn members of the Department for successful referrals of applicants for the police officer position. See Exhibit A.

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County	--	--	--
State ⁽¹⁾	\$ 20,000	--	\$ 20,000
Federal	--	--	--
Other	--	--	--
Total	<u>\$ 20,000</u>	<u>--</u>	<u>\$ 20,000</u>

⁽¹⁾ Governor's Office of Crime Control and Prevention funds. No County matching funds are required.

Analysis

The purpose of the Recruitment and Retention Grant program is to increase the number and diversity of candidates eligible for hire as a police officer. The Department advised that it must hire between 90 and 125 police officers each year due to retirements and attrition, and that it, like other large law enforcement agencies, is facing increased hiring challenges.

The proposed \$20,000 supplemental appropriation will be used to provide up to 40 \$500 bonuses to sworn members of the Department for successful referrals of applicants for a police officer position within the Department from the December 2019 and June 2020 recruit classes. The Department further advised that the referred recruit must complete the first day at the academy for the bonus to be awarded.

The grant period is FY 2020. No County matching funds are required.

With the affirmative vote of five members of the County Council, Bill 46-20 will take effect June 3, 2020.

Executive Summary

A supplemental appropriation in the amount of \$20,000.00 has been made to the Baltimore County Police Department by the Governor's Office of Crime Control and Prevention for the FY 2020 Recruitment and Retention Grant. This request is for Council's approval to accept and appropriate the \$20,000.00 in FY 2020 funding as awarded by the Governor's Office of Crime Control and Prevention.

The goal of the Recruitment and Retention program is to increase the number and diversity of candidates eligible for hire as a police officer. The county will provide monetary recruitment incentives for successful referrals of applicants for the position of county Police Officer within the Police Department.

Prepared by: Police Department

Bill 47-20

Council District(s) All

Mrs. Bevins (By Req.) & Councilmembers Bevins, Quirk, Kach, Jones & Patoka

Police Department

School Bus Monitoring Cameras

Bill 47-20 creates a new title in the Transportation Article to authorize the Baltimore County Board of Education and the Baltimore County Police Department to implement a school bus camera monitoring system for Baltimore County Public Schools' buses.

In 2011, the General Assembly granted local jurisdictions the authority to implement a school bus camera monitoring system. As set forth in Section 21-706.1(c) of the Transportation Article of the Annotated Code of Maryland, a school bus monitoring camera may not be used in a local jurisdiction unless its use is authorized by the governing body of the local jurisdiction by local law enacted after reasonable notice and a public hearing. Thereafter, a law enforcement agency, in consultation with the county board of education, may place school bus monitoring cameras on school buses in the county.

Under state law and incorporated into the County Code by Bill 47-20, a "school bus monitoring camera" means a camera placed on a school bus that is designed to capture a recorded image of a driver of a motor vehicle committing a violation. A recorded image means 2 or more photos, electronic images, or a video showing the vehicle and its registration plate number.

Under state law, if a motor vehicle committing a violation is recorded by a school bus camera system, the driver of the vehicle is subject to a civil penalty up to \$500. The local law enforcement agency must mail the owner of the recorded vehicle a citation that must include certain information, such as the violation charged, a copy of the recorded image, and the date and time of the violation.

The Department advised that this program will largely mirror Montgomery County's successful program; the intent of the program is increased safety for school children. See Exhibit A.

The proposed FY 2021 budget anticipates \$11 million in revenue generated by the school bus camera system. The Department advised that the funds will be used as follows: \$7.7 million for contractor fees; \$2.2 million for personnel and related expenses (i.e., 1 Sergeant and 2 Officers to operate the program; 1 Lieutenant, 2 Sergeants, and 12 Officers to staff a new Special Deployment Team to address crime spikes and areas of focus as directed by the Operations Bureau); and \$1.1 million for a contract for school crossing guards.

Upon passage by the County Council, Bill 47-20 will take effect 45 days after its enactment.

Executive Summary

The proposed legislation allows the Baltimore County Board of Education to install cameras on school buses in order to record violations of laws that prohibit automobiles to pass stopped school buses. The Police Department will be authorized to issue citations to violators.

Section 21-706 of the Transportation Article of the Annotated Code of Maryland (TR) requires that vehicles approaching a school vehicle that is stopped in the roadway and is operating alternating flashing red lights must stop at least 20 feet from the school vehicle and cannot proceed until the school vehicle resumes motion or deactivates the flashing lights. TR § 21-706.1 provides that school bus monitoring cameras may be used in a local jurisdiction to establish violations of § 21-706 only if the use is authorized by the governing body by enactment of local law after reasonable notice and a public hearing. "School bus monitoring cameras" are defined in § 21-706.1 as cameras placed on school buses that are designed to capture images of drivers of motor vehicles violating § 21-706.

The process for issuing the citations and for contesting them is similar to that provided in state law for speed camera violations, except that the civil penalty may be as high as \$500. As with the speed camera violations, an unpaid violation is treated as a parking violation allowing the Motor Vehicle Administration to refuse to register or reregister or suspend the registration of the motor vehicle. However, like a speed camera violation, a violation recorded by a school bus monitoring camera is not a moving violation (no points attach against a driver's license) and may not be considered in the provision of motor vehicle insurance coverage.

The Act will take effect 45 days from the date of enactment.

Prepared by: Police Department

MB-2 (Res. 50-20)

Council District(s) 5

Mr. Marks

Support – Main Street Maryland Designation – MDHCD - Towson

Resolution 50-20 expresses the Council's support for Baltimore County's request to the Maryland Department of Housing and Community Development (DHCD) for Towson to be a Main Street Maryland Affiliate and for the local program administration of the Main Street Maryland Program.

The Main Street Maryland Program is for traditional downtown business districts where there is a commitment to economic revitalization. DHCD requires a local organization to implement a comprehensive revitalization strategy based on DHCD's Main Street Maryland Program, which utilizes the National Main Street Center's Main Street Approach, to strengthen the economic potential of the historic downtowns and neighborhood business districts. The Towson Chamber of Commerce has volunteered to administer the program for the Towson area.

Resolution 50-20 essentially replaces Resolution 31-20 that was passed by the Council due to some technical changes in language that were requested by DHCD.

With the affirmative vote of five members of the County Council, Resolution 50-20 will take effect on its date of passage and copies will be sent to the Baltimore County Executive and to the Maryland Department of Housing and Community Development, Main Street Maryland Program.

BALTIMORE COUNTY COUNCIL
NOTES TO THE AGENDA
APPENDIX A

**BALTIMORE COUNTY, MARYLAND
INTER-OFFICE CORRESPONDENCE**

TO: Administrative Officer

DATE: 4/10/20

FROM: Edward P. Blades, Director
Office of Budget & Finance

**COUNCIL MEETING
DATE:** 5/21/20

SUBJECT: Public Recordation of Announcement
of Non-Competitive Awards Charter Sec. 902(f)

Whenever a contract over \$25,000 is awarded by a process other than a formal competitive bid, a copy of the contract must be given to the County Council, and at the next legislative session-day following the award of the contract, the Secretary to the County Council shall formally announce to the Council the nature of the contract and the parties to the contract. The announcement shall be recorded in the minutes of the County Council, and shall be available for inspection by the public. In compliance with this procedure, information is attached concerning the following awards, which are to be forwarded to the County Council:

Award Document

PO 13722 JAK Global Link – Surgical Masks, 3-Ply, COVID-19

This order is for the one-time purchase of KN95 face masks from JAK Global Link. As detailed in the Emergency Justification Memo signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The masks procured through this order will be distributed to essential County employees, to protect against contracting the COVID-19 Virus while performing their daily duties.

Total: \$104,000.00
Award of Date: 4/7/20

MA 3813 Early Morning Software, Inc. – Software, Subscription, Annual, PRISM Compliance

This is a five-year contract covering the annual software subscription renewal of the PRISM Compliance Management Suite through Early Morning Software, Inc. Version 1 of this document provided for the management of six hundred (600) total contracts, and was reported to the County Council in 2018 at an annual rate of \$19,363.00 (or \$98,815.00 over the entire term).

The volume of contracts maintained by the software has increased significantly since 2018, and as a result, the annual software subscription renewal has increased to \$35,000.00. The revised annual rate now provides for the management of 5,000 total contracts, for the remaining 3 years of the Agreement.

Total: \$143,726.00
Award of Date: 4/10/20

c. J. Benjamin Jr.,
T. Bostwick
L. Smelkinson

**BALTIMORE COUNTY, MARYLAND
INTER-OFFICE CORRESPONDENCE**

TO: Administrative Officer

FROM: Edward P. Blades, Director
Office of Budget & Finance

SUBJECT: Public Recordation of Announcement
of Non-Competitive Awards Charter Sec. 902(f)

DATE: 4/13/20

**COUNCIL MEETING
DATE:** 5/21/20

Whenever a contract over \$25,000 is awarded by a process other than a formal competitive bid, a copy of the contract must be given to the County Council, and at the next legislative session-day following the award of the contract, the Secretary to the County Council shall formally announce to the Council the nature of the contract and the parties to the contract. The announcement shall be recorded in the minutes of the County Council, and shall be available for inspection by the public. In compliance with this procedure, information is attached concerning the following awards, which are to be forwarded to the County Council:

Award Document

PO 13753 TQBM, Inc. – Mask, KN95 and 3-Ply Surgical, COVID-19

This order is for the one-time purchase of KN95 and 3-ply surgical face masks from TQBM, Inc. As detailed in the Emergency Justification Memo signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The KN95 and 3ply surgical face masks procured through this order will be distributed to essential County employees, to protect against contracting the COVID-19 Virus while performing their daily duties.

Total: \$61,800.00
Award of Date: 4/10/20

PO 13660 Viking Chemicals, Inc. dba Viking Janitors Supply – Janitorial Supplies and Latex Gloves

This order is for the one-time purchase of janitorial supplies and latex gloves from Viking Chemicals, Inc. As detailed in the Emergency Justification Memo signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The janitorial supplies and latex gloves procured through this order will be distributed and utilized by County employees, to protect against contracting the COVID-19 Virus while performing their daily duties.

Total: \$29,978.10
Award of Date: 4/14/20

PO 13759 Everyth, Inc. – Mask, Face, KN95, COVID 19

This order is for the one-time purchase of KN95 masks from Everyth, Inc. As detailed in the Emergency Justification Memo signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The KN95 masks procured through this order will be distributed to essential

County employees, to protect against contracting the COVID-19 Virus while performing their daily duties.

Total: \$36,000.00

Award Date: 4/14/20

PO 13760 Everyth, Inc. – Mask, Face, KN95, COVID 19

This order is for the one-time purchase of KN95 masks from Everyth, Inc. As detailed in the Emergency Justification Memo signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The KN95 masks procured through this order will be distributed to Baltimore County first responders (Fire/EMS/Police), to protect against contracting the COVID-19 Virus while performing their daily duties.

Total: \$39,900.00

Award Date: 4/14/20

PO 13632 Greece WM Operators LLC dba Home2 Suites White Marsh – Hotel Accommodations, COVID-19

This order is for the one-time purchase of hotel accommodations for clients of Baltimore County Homeless Shelters displaced, because of the COVID-19 pandemic. As detailed in the Emergency Justification Memo signed by Edward Blades, in response to the COVID-19 pandemic, Baltimore County has begun taking necessary action throughout all County agencies to combat the pandemic, which includes the emergency purchase of goods and services. The hotel accommodations procured through this order will assist with social distancing efforts of persons who normally reside within the Homeless Shelters and to protect against clients contracting the COVID-19 Virus while living in the shelters.

Total: \$90,924.25

Award of Date: 4/10/20

c. J. Benjamin Jr.,
T. Bostwick
L. Smelkinson